

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
July 15, 2021

1. The meeting was called to order at 7:02 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, John Grimes, Dawn Finch, Gene Christoffersen, Bill Kunnen (7:07); Mike Oosterhouse; Absent: Kris Carpenter

2. Approval of July meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the July meeting agenda; motion approved.

3. Approval of June meeting minutes:

Motion was made by Brian Hettinger, seconded by Gene Christoffersen to approve the June 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve June Treasurer's Report:

John Grimes submitted a written report: Total revenue for the month of June 2021 was \$20,438. Notable income items were memberships of \$3,693, \$1,010 from drop-ins, \$2,037 for swimming lessons, \$650 in pool rentals, \$568 from Silver Sneakers, and \$1,550 from our tenants. The biggest contributor to income was \$9,636 in tax revenues (\$708 from COF and \$8,931 from delinquent taxes from Newago County).

Total expenses for the month were \$34,484 for a monthly loss of approximately \$14,046. The most notable expense was the \$16,111 in Repairs and Maintenance which was primarily the new roof work that was performed. Other major expenses were \$7,574 for wages, \$7,384 for utilities, and \$965 for facility supplies and equipment.

We should start to receive tax payments from the City of Fremont near the end of this month, but primarily in August and September.

Motion to approve the June Treasurer Report by Mike Oosterhouse, seconded by Brian Hettinger; motion passed.

6. Approve June Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable are shown on the attached sheet as \$5,211.78. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount. Also, we have not received the current Konica-Minolta statement.

Our current bank balances as of July 14, 2021, were Checking: \$36,955.89, Reserve: \$40,010.99 Pickleball: \$2,901.21.

Motion made by John Grimes, seconded by Brian Hettinger to pay all of the bills listed on the Accounts Payable sheet for a total of \$5,211.78 plus, the DTE + \$1,000 invoice when it is received and the Konica-Minolta bill

7. Review Old Business:

A. Meeting with townships and City of Fremont is set for Wednesday, August 18, 2021, at 7:00 p.m.

8. Recreation Authority Business for Board Discussion and Action:

- A. Discussion of current summer hours and Rec Center hours in the fall
- B. Purchase of rectangular tables for the Community Room. Motion made by Steve Heiss, seconded by Gene Christoffersen to purchase 12 rectangular tables; motion passed.
- C. Contact made by Young Life looking for rental space.
- D. FISH rental space. John Grimes reported that FISH, who is currently renting space from us, wants to rent CR1. Rent would be \$150/month. Motion to approve rental of CR1 at \$150/month for the remainder of 2021 made by John Grimes, seconded by Brian Hettinger; motion passed.
- E. 3-On-3 Basketball t-shirts. The NBFF 3-on-3 basketball tournament will be held at the Rec Center this year on July 24. Dawn Finch has contacted TS Silkscreen about printing shirts. The quote for \$100 shirts is \$890. Motion made by Dawn Finch, seconded by John Grimes to approve purchase of shirts, motion passed.
- F. Birdie Sponsor/Chamber golf outing. Motion made by John Grimes, seconded by Gene Christoffersen to sponsor a hole of \$75 for the Fremont Chamber of Commerce golf outing; motion passed.

9. Director's Report:

Dawn Finch submitted a written report. The NBBF 3-on-3 tournament will be at the Rec Center on Saturday, July 24. Work on getting community ed/enrichment class in the fall. Open house planned for Saturday, September 18.

10. Committee Reports:

- A. Personnel Committee: The recent cleaning person that has been hired as quit and we'll be looking for a replacement.
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: Brian Hettinger has gotten a quote for resurfacing the parking lot of \$15,000-\$17,000.
- D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting August 19, 2021

13. Motion by Steve Heiss, seconded by John Grimes to adjourn the regular meeting at 8:33 p.m.; motion passed.

Dawn Finch, Secretary